



Khatra Adibasi Mahavidyalaya

Khatra, Bankura, West Bengal

Department of English

Academic Audit: 2019-20

Academic Audit of Department of English

Period of Audit: 2019-20




I - COLLEGE PROFILE (To be filled in by the IQAC Coordinator)

1	Name of the Department, Website, email and Ph. No.	Department: English E-mail: tuhinmajumdar87@gmail.com Phone no: 7044335241				
2	Name of the HOD, email & Mob. No.	Name: Dr. Tuhin Majumdar E-mail: tuhinmajumdar87@gmail.com Mobile No: 7044335241				
3	Name of the IQAC Coordinator, email & Mob. No.	Name: Dr. Alope Bhowmik E-mail: alokebhowmik.b05@gmail.com Mobile No: 9475623715				
4	Year of Establishment/ Year of Affiliation	BA General in English (1979); BA Hons. in English (2005)				
5	NAAC Grade with Cycle, Accredited Year (if not Accredited Status of Preparations)	Grade B+ (2.64) Cycle 2, 2016				
6	UGC Recognition (2F & 12 B)	YES				
7	Departmental Working Hours (if shift system, mention details of both shifts & give reasons for shift system)	10.00 a.m-5.00 p.m (Monday to Saturday)				
8	No. of Posts Sanctioned for the Department and Present Strength of the Department: (Annexure 1)		Govt. Approved Sanctioned teaching post		Present strength	
		Full time Teacher:	03		03 (1 New faculty joined)	
		Govt. approved SACT:	01		01	
		Invitee Lecturer:	NA		Nil	
9	Course wise & Year wise Registered Students Passed Students in 2020	No. of Students Honours	Year	1 st Sem	3 rd Sem	6 th Sem
			2019 - 2020	43	35	42
				Appeared in the Final Year Exam		39
Passed (Exit Batch in 2020)				33		

I- CURRICULAR ASPECTS(with Attachments)	Session	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status
1 Departmental Annual Curricular Plans	19-20	<p>The department adheres to the curriculum and syllabus prescribed by Bankura University. Each semester, the syllabus is divided into modules, and the content is covered according to the allocated credits for each topic.</p> <p>The syllabus is divided into modules and units well before classes begin, and it is executed in a planned and systematic manner. (Annexure 2).</p> <p>Departmental meeting regarding the distribution of the syllabus of all students was held on 11.07.19 PO, CO & PSO were also formulated (Annexure 3) for 1st & 3rd Semesters.</p> <p>Departmental meeting regarding the distribution of the syllabus of all students was held on 04.12.2019 (Wed). PO, CO & PSO were also formulated (Annexure 3) for 2nd, 4th & 6th Semesters.</p> <p><i>Subsequent Meetings of the Dept.:</i></p> <ul style="list-style-type: none"> • 19.09.2019 (OP on Lang & Communication Skill Development Lab) • 30.01.2020 (Awareness Programme on Adibasi Women Empowerment & Political Participation) • 06.03.2020 (Women's Day Celebration Preparatory Meeting) • 04.05.2020 (Virtual) 		



<p>Departmental Activities and Records of students' and Teachers' participation for the Academic Year</p>	<p>Every activity is recorded such as Orientation Programme, Departmental meetings, Class Tests, Meetings of committees, Parent-Teachers Meet etc.</p> <p>Orientation Programme was held on 09/08/2019.</p> <p>Internal Examination of Semesters III & V: 24/09/2019-27.09.2019</p> <p>Internal Examination of Semester I: 07.11.2019-09/11/19</p> <p>Internal Examination of Semesters II,IV,VI: 21.05.2020-27/05/2020</p>		
<p>3 Add-on/Certificate Courses completed during Academic Year</p>	<p>NIL</p>		
<p>4 Plan for introduction of new Add-on/Certificate Courses in Academic Year</p>	<p>Discussions are on regarding introduction of Certificate Course as recommended by Academic Advisor</p>		
<p>5 Coverage of Syllabus (Average Percentage)</p>	<p>The syllabus for all courses in the UG program is covered within the stipulated time period, with 100% completion each semester. For the 1st semester, classes began on 22.07.2019, and for the 3rd and 5th semesters, classes began on 02.08.2019. Classes for the 2nd, 4th, and 6th semesters began on 03.02.2020, and the syllabus was completed on schedule, even amid the COVID-19 situation, through online mode.</p>		
<p>6 Maintenance of Student Attendance Registers</p>	<p>Day to day attendance is recorded in the Student Attendance Registers. Students were made aware about the importance of their percentage of attendance in their classes.</p>		

II - TEACHING, LEARNING & EVALUATION (with Attachments)	Year	Statement	Impression/Recommendation/ Remark by Academic Advisors	Status
1	19-20	Record of Plan of Action and Achieved of each session is well maintained by the department and also reflected in website.		
2	19-20	<p>Students of the department participated in various co-curricular activities as follows</p> <p>Wall Magazine <i>Muse</i> was inaugurated 03.03.2020.</p> <p>Theme: Women Empowerment</p> <p>Women's Day Celebration (10.03.2020) 8th was Sunday</p>		
3		BA Hons. and General		
4		<p>Continuous assessment is carried out by the department in the form of Class Test</p> <p>Internal assessment examinations are held in the form of assignments and viva-voce.</p> <p>Internal Examination of Semesters III & V: 24/09/2019-27.09.2019</p> <p>Internal Examination of Semester I: 07.11.2019-09/11/19</p> <p>Internal Examination of Semesters II,IV,VI: 21.05.2020-27/05/2020</p>		
5		Result analysis is done according to the result sheet provided by the University (Annexure 4). After critical analysis of the results in departmental meeting, the students are advised about how to improve in the term end examinations.		



V - RESEARCH AND CONSULTANCY (with Attachments)		Yr	Statement			Impression/Recommendation/Remark by Academic Advisors					Status
1	Faculty registered/pursuing PhD	19-20	02 Ujjwal Biswas from NIT, Durgapur Madhumita Biswas from Jadavpur University								
2	Number of Research Papers Published in (Internationals/Nationals Journals)		International	National	State Level						
			Nil	Nil	Nil						
3	Number of Papers Presented in (International/National/State Level Conference) & Invited Lectures [Annexure 5]		International	National	State Level						
			02	01	Nil						
4	Number of Books Published in (Single Author/Co Author)		As a Single Author	As a Co-Author							
			Nil	Nil							
5	Number of Book Chapters		Nil								
6	Number of Seminars / Workshops / Training Program Conducted in the Academic year (International / National / State) (attach details) [I – International, N – National, S – State Level		Seminars		Workshops	Training Program					
			I	N	S	I	N	S	I	N	S
			0	0	0	0	0	0	0	0	0
7	Student Seminars/ Departmental Seminar/Workshop/ Exhibition/ Project in the Academic Year (other than University)		Seminar		Workshop	Exhibition		Project			
			1 Orientation Programme on Importance of Language & Communication Skill Development Lab (Eng Dept with TC under the aegis of IQAC) 25.09.19		Nil	1 Wall Magazine Exhibited		Nil			

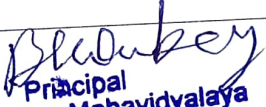




Record of MoUs in Academic year (attach details)	19-20	Institutional MoU with Onda Thana Mahavidyalaya		
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V – Extension Activities (with Attachments)	Year	Statement	Impression/Recommendation/Remark by Academic Advisors	Status
Record of Subject/Department Related Extension Activities	19-20	Awareness Programme on Adibasi Women Empowerment and Political Participation 07.02.2020 in collaboration with Dept. of PolSc.		

Recommendation/Suggestions by Academic Advisors

Suggestions for improvement /progress of the department	Sheet attached	
	Signatures of Academic Advisor with designation	Seal
	 Principal Onda Thana Mahavidyalaya P.O.-Murakata, Dist.-Bankura	
Signature of the HOD with date		
 Tuhin Majumdar Head Department of English Khaira Adibasi Mahavidyalaya		
Signature of the Teacher-in-Charge with date		
 Teacher-in-Charge Khaira Adibasi Mahavidyalaya Khaira, Bankura		


Co-ordinator
I.Q.A.C
Khaira Adibasi Mahavidyalaya

Declaration by the Principal/Teacher-in-Charge



On behalf of the College Governing Body and as Institutional Head, I will forward the observations by the Academic Advisors to IQAC and also to the Governing Body of the Institution for further necessary action regarding Academic development of the department.

Date: 16.11.2021

(Handwritten signature)

Signature of Principal/TIC
Teacher-in-Charge
Khatra Adibasi Mahavidyalaya
Khatra, Bankura

List of Annexure

Annexure 1: Staff Pattern of Department of English

Name	Qualification	Designation	Specialization	No. of Years of Experience
Dr. Tuhin Majumdar	M.A., PhD	Assistant Professor	Graphic Novel Literary theory	26.02.15 continuing
Ujjwal Biswas	MA	Assistant Professor	Diaspora Literature	21.04.17 continuing
Madhumita Biswas	MA, MPhil.	Assistant Professor	Victorian Literature Dalit Literature Gender Studies Translation Studies Literary theory & Criticism	27.09.2019 continuing
Krishna Layek	M.A.	SACT	American Literature	SACT from 1.1.2020

Annexure 2: Syllabus Module (Unitization of Syllabus through teaching assignment distribution with specified lectures)

Session	Link
2019-20	https://kamv.ac.in/dept_catg/1709276477_Syllabus%20Module%202019-20_240301_122232.pdf

Annexure 3: CO, PO & PSO

Link for CO, PO of CBCS Syllabus for Three Years Undergraduate Course in English Programme under Bankura University (w.e.f. 2017):

https://kamv.ac.in/co_po/1719639232_POCOPSO_English%20Bankura%20Univ%20CBCS%202019-20.pdf

Annexure 4: Result Analysis of 2019-2020 session



No of Students Appeared in 6 th Sem (Bankura University)	Course	No of Students Appeared	Course Qualified	Not Qualified	Percentage of Qualified students
6 th Sem	Hons	39	33	06	84.6%

Resolution and Recommendation: The result indicates a high success rate, with 84.6% of the students qualifying in the 6th Semester Honours course. Out of 39 students, 33 successfully passed, while 6 did not qualify. This performance reflects the department's commitment to maintaining high academic standards and ensuring that a significant majority of students achieve their academic goals. For the six students who did not qualify, it was decided to advise them to rereview exam papers to identify specific areas where they struggled and then seek feedback from faculty members on topics or concepts that need more attention.

Annexure 5: Papers Presented in Seminars & Invited Lectures

Name of the Faculty	Type of Research Activity	Title of the Paper	Name of the Seminar	Date of Presentation	Level of Journal
Tuhin Majumdar	Paper Presentation	Articulating the Choked Female Voices in Anita Desai's Novel <i>Voices in the City</i>	Women in Texts & Audio-Visual Media	16/08/2019 to 17/08/2019	International Level Seminar
Tuhin Majumdar	Invited Lecture	"Graphic Novels: Genealogical Evolution & Departure from Comics"	International Web Lecture Series	1st June to 6th June, 2020	International Level
Tuhin Majumdar	Invited Lecture	Reappraising Monica Ali's Brick Lane during Pandemic in Context of Reverse Migration	Webinar organized by Indira Gandhi National Tribal University	8th June, 2020	National